



Audio-visual brochure

Exceptional classic and modern spaces



Welcome to No.11 Cavendish Square

No.11 Cavendish Square is a beautiful venue with a stunning grade-II-listed Georgian townhouse as its facade, consisting of exceptional classic and modern spaces. Whether you are using the Burdett Theatre for a large-scale conference or the President's Room for an intimate meeting, we have state-of-the-art technology to ensure we can meet all your expectations.

We are continually investing in audio-visual (AV) and event technology throughout the building, meaning no matter how complex your brief is our in-house team, with its detailed knowledge of the venue, will have a solution for you. We have a variety of spaces from the Burdett and Maynard Theatres through to our smaller meeting rooms that are perfectly poised to hold hybrid events with streaming and videography capabilities; The Orangery – with fixed screens that are perfect for digital branding; or our simpler smaller rooms, such as the Chris Ham Room or the Marlborough rooms. No.11 Cavendish Square is a 21st century venue, perfect for all your AV needs.

If your event has any bespoke or unusual needs our experienced in-house AV team is happy to provide tailored quotes for those events that require 'thinking outside the box' and are always on hand to provide expertise and guidance to meet all your AV needs and to deliver cutting-edge solutions.

Hybrid Events

At No.11 Cavendish Square, we pride ourselves on having the latest audio-visual technology available for our clients.

Hybrid events offer the perfect solution for combining an in-person event with a virtual component, permitting both live and online audiences to view the same content at the same time. No.11 Cavendish Square has invested and equipped its theatres with technology that allows speakers to present, participate in debates and interact in live Q&As, even when it's not possible for them to be in the building, no matter which platform you are using.

In light of the changing environment all our medium-sized and small rooms are equipped with built-in cameras and microphones offering hybrid solutions for those looking to meet in new ways.

For more details, please speak to one of our events managers on 020 7307 2474 or email venue@11cavendishsq.com

If you are looking for a more advanced solution to host your hybrid event, we have partnered with an external audio-visual supplier creating three cutting-edge and innovative packages offering an enhanced experience for both live and online audiences: digital information and an augmented 'virtual' experience laid on top of the 'in-the-room' one. If you would like to discuss any of these packages in more detail please contact one of our event managers; each package can be tailored for a specific event.

We look forward to working with you.

We wanted to drop you a note to say thank you for yesterday's event which went very well. We had lots of positive feedback from everyone. The event ran smoothly thanks to you, AV support and the catering team. The food was really good too.

We would love to book the venue again for our events in 2024.

GARDINER & THEOBALD LLP

LIVE STREAMING

Burdett Suite: In-built PTZ cameras, live vision mix and stream to platform	£650
Maynard Suite: In-built PTZ cameras, live vision mix and stream to platform	£930

Alex and Eamon were fab in the AV booth, fixing any glitches as the day went on and the whole support team were great.

VETERANS TRAUMA NETWORK,
IMPERIAL COLLEGE HEALTHCARE NHS TRUST

HYBRID EVENTS Customised web platform

from £3495

Broadcast your live event directly from this customised platform. We'll add your logo, colours, branded images and embed relevant content such as the event's agenda, speakers, exhibitor list, to name a few and keep it all up-to-date. Leave any audiovisual needs to our experts who will help support recording and live streaming on the day.

- Set-up branded customised website
- Livestream integration
- Exhibitor profiles
- Speaker profiles
- Sponsor profiles
- Full agenda
- Session information
- Attendee personal schedules
- Live Q&A
- On-demand video
- Live pollings
- Online management portal
- Event analytics
- Social media feed
- Breakout sessions
- Round table breakout sessions
- Attendee profiles
- Venue map

Hybrid platform powered by swapcard



The Burdett Suite

The Burdett Theatre is No.11 Cavendish Square's largest contemporary space and is perfect for conferences, AGMs and other special events such as awards and formal dinners. The Burdett Theatre boasts natural light, with privacy glass if required, and a range of lighting and AV systems. Adjoining the Theatre is an elegant space – The Orangery and Courtyard – perfect for catering and networking. The Burdett Suite also includes a private reception area and two green rooms.

[Click here to view Burdett Theatre details and most commonly asked AV questions](#)

AV INCLUDED

Lectern, including:
 Computer with Microsoft Office and Slido
 Touchscreen
 1 pair of microphones
 22" comfort monitor
 Switcher including 2 guest HDMI inputs
 Optional VGA input
 Logitech presenter
 2 clickers
 8 top-table radio microphones
 40" comfort monitor for stage
 3 16:9 screens with high-brightness laser data projection
 AV technician
 LED multicolour wall and ceiling lighting
 Stage lighting
 Remote-controlled pin spots
 500MB wifi (option to personalise)
 Infrared induction loops

ADDITIONAL AV

Lapel radio microphones	£50 plus VAT per mic (max 8)
Roving microphones	£50 plus VAT per mic (max 4)
Additional laptop with Microsoft Office and Slido	£80 plus VAT
Audio recording	£35 plus VAT
Countdown clock	£100 plus VAT (includes laptop and 21 inch monitor)
Additional AV technician	£380 plus VAT
AV technician (weekend)	£500 plus VAT
Streaming	From £650 plus VAT
Visual recording	From £650 plus VAT
Streaming and visual recording	From £650 plus VAT
Seamless 6 x HDMI PC input data switcher and preview monitor	£200 plus VAT

* Maximum 10 microphones in use at one time

We can also link rooms (video and sound) to increase capacity, please speak to your Event Manager for more details or to discuss alternative options.



The Maynard Theatre

The Maynard Theatre is a contemporary, flexible space ideal for conferences, AGMs and evening networking meetings. The space boasts magnetic walls, relay screens, PA system and a range of lighting. It also comes with a private cloakroom and foyer, perfect for registration, catering and networking.

[Click here to view Maynard Theatre](#)

AV INCLUDED

Lectern, including:
 Computer with Microsoft Office and Slido
 Touchscreen
 1 pair of microphones
 22" comfort monitor
 Switcher including 2 guest HDMI inputs
 Optional VGA input
 Laser pointer with clicker
 Clicker
 5 top-table microphones
 40" comfort monitor
 16:9 screen with high-brightness LCD projection
 Stage lighting
 500MB wifi (option to personalise)
 Infrared induction loops

ADDITIONAL AV

Lapel radio microphones	£50 plus VAT per mic (max 4)
Roving microphones	£50 plus VAT per mic (max 2)
Additional laptop with Microsoft Office and Slido	£80 plus VAT
Audio recording	£35 plus VAT
AV technician	£380 plus VAT
AV technician (weekend)	£500 plus VAT
Countdown clock	£100 plus VAT (includes laptop and 21" Monitor)
Streaming	From £650 plus VAT
Visual recording	From £650 plus VAT
Streaming and visual recording	From £650 plus VAT
Seamless 6 x HDMI PC input data switcher and preview monitor	£200 plus VAT

* Maximum 10 microphones in use at one time

* 2 or more lapel microphones require a technician

We can also link rooms (video and sound) to increase capacity, please speak to your Event Manager for more details or to discuss alternative options.

Mid-size Rooms

At No. 11 Cavendish Square we are fortunate to have a wide variety of spaces that can host different types of meetings and events. The Marlborough Theatre, Edwards and Maxwell Rooms are three distinctive mid-size contemporary spaces that include state-of-the-art AV and lighting.



Marlborough theatre

Hybrid technology includes 2x pan tilt and zoom (PTZ) cameras and ceiling microphones
Lectern, including:
 Computer with Microsoft Office and Slido
 1 pair of microphones
 22" comfort monitor
 Switcher including 2 guest HDMI inputs
 Optional VGA input
 Laser pointer with clicker
 Clicker
 4 top-table microphones
 40" comfort monitor
 16:9 screen with high-brightness LCD projection
 500 MB wifi
 Infrared induction loops

[Click here to view Marlborough Theatre](#)

Edwards Room

Hybrid technology includes 2x pan tilt and zoom (PTZ) cameras and ceiling microphones
3rd camera available for specific setups
Lectern, including:
 Computer with Microsoft Office and Slido
 1 pair of microphones
 22" comfort monitor
 Switcher including 2 guest HDMI inputs
 Optional VGA input
 Laser pointer with clicker
 Clicker
 4 top-table microphones
 16:9 screen with high brightness LCD projection
 LED multicolour lighting
 500MB wifi
 Infrared induction loops

[Click here to view Edwards Room](#)

Maxwell Room

Hybrid technology includes 2x pan tilt and zoom (PTZ) cameras and ceiling microphones
Lectern, including:
 Computer with Microsoft Office and Slido
 1 pair of microphones
 22" comfort monitor
 Switcher including 2 guest HDMI inputs
 Optional VGA input
 Clicker
 6 top table radio microphones
 84" plasma screen
 500MB wifi
 Infrared induction loops

[Click here to view Maxwell Room](#)

As with our larger spaces we have a range of additional AV that can be booked to support your event. If you require something that is not included on this list please speak to your Event Manager to discuss options.

ADDITIONAL AV

Lapel radio microphones	£50 plus VAT per mic (number available varies depending on room)
Roving microphones	£50 plus VAT per mic (number available varies depending on room)
Additional laptop with Microsoft Office and Slido	£80 plus VAT
Audio recording	£35 plus VAT
Countdown clock	£100 plus VAT (includes laptop and 21" monitor)
AV technician	£380 plus VAT
AV technician (weekend)	£500 plus VAT
Seamless 6 x HDMI PC input data switcher and preview monitor	£200 plus VAT

* 2 or more lapel microphones require a technician

Evening Spaces

Located on the ground floor are The Orangery and Courtyard, and The Green House. Both these spaces are elegant and exude style, perfect for those special occasions such as Christmas and summer parties, formal meals and receptions. The Orangery and Courtyard is a beautiful space with a glass ceiling and Courtyard encircled by a living wall. The Greenhouse has a sophisticated champagne bar at its centre with natural light flooding in from all sides. Both spaces have adaptable state-of-the-art AV and lighting.



The Orangery

PA system with bluetooth connection
2 roving microphones
2 fixed digital branding screens
Staging (if required)
LED multicolour lighting
500MB wifi

[Click here to view The Orangery](#)

Thank you all for your support and help with the BHM event on Monday. You and your team were excellent, especially the AV support received.

ALL3MEDIA



The Green House

PA system
Roving microphone
2 fixed digital branding screens
Staging (if required)
LED multicolour lighting
500MB wifi

[Click here to view The Green House](#)

Bespoke events can sometimes require that extra touch to add to the 'wow' factor. On these occasions we have additional AV that can be added to the space. If you require something that is not listed, please speak to your Event Manager.

ADDITIONAL AV

Lapel radio microphone	£50 plus VAT
Additional laptop with Microsoft Office and Slido	£80 plus VAT
Battery uplighters	£150 plus VAT (6 per box)
Portable 55 inch plasma screens	£150 plus VAT
AV technician	£380 plus VAT
AV technician (weekend)	£500 plus VAT
Linking screens	Bespoke price on request
Seamless 6 x HDMI PC input data switcher and preview monitor	£200 plus VAT

Smaller Rooms

No. 11 Cavendish Square has a host of smaller spaces available for hire that vary in size and style. Depending on the occasion we have something for everyone, The President's Room with its sense of grandeur, Marlborough 3 for its contemporary style and magnetic walls or The Chris Ham Room for its lovely high ceilings and beautiful views over Cavendish Square. All rooms come with a plasma screen (ranging from 55" to 70" depending on the size of the room), hybrid capabilities (including an in-built camera and microphone system for virtual meetings), mini PC with wireless keyboard, mouse and clicker and can be used as overflow rooms to the main theatres.

If you require any further AV in any of the smaller rooms, please speak to your Event Manager.

[Please click here to see the full range of our smaller rooms](#)



I really want to say a big thank you to your AV technician for being massively helpful and proactive – changing our slides to reflect the remaining agenda and tweaking for consistency, assisting all our staff and speakers in a friendly way and helping our external AV guy with the awards.

INDEPENDENT HIGHER EDUCATION

Additional Services

IN-HOUSE EVENT RECORDING

Burdett Suite: In-built PTZ cameras, live vision mix and stream to platform	£650
Maynard Suite: In-built PTZ cameras, live vision mix and stream to platform	£930

FILMING SERVICES

Full event coverage	From £2,495
Highlight reel of event	From £1,495
Vox-pops video	From £995 (Camera team and equipment supplied. Includes two rounds of revisions, client logo, royalty-free audio, digital downloading of video)
Livestream post-production editing	From £350 per hour
Highlight reel of livestream content	From £350 per hour
Design services including Powerpoint	From £450 per hour

PHOTOGRAPHY SERVICES

Full event coverage	From £1,295
Headshot package (for event bookings only)	From £795

Prices exclude VAT

A HUGE THANK YOU to you and the team for the weekend. Such a joyful event and the team were just wonderful as you were!

HAYHOUSE

No.11 Cavendish Square
London
W1G 0AN
Tel: 020 7307 2474
Email: venue@11cavendishsq.com

No.11 Cavendish Square is run by KEHF Limited, a wholly owned trading subsidiary of The King's Fund.
Registered VAT number: 907 8743 91

www.11cavendishsq.com